



WAREHOUSE MANAGER – BC

Standard Products Inc. is a privately held family owned business supplying a full range of lighting solutions to the North American commercial, industrial, and residential markets via wholesaler and retailer channels.

Standard Products Inc. is seeking a Warehouse Manager for his warehouse in BC. Reporting to the Director of Supply Chain, the role is to manage all aspects of the supply chain within the facility. The manager will be responsible for day to day operations and will be expected to provide support and guidance to the warehouse team and to ensure the company's goals are achieved. The warehouse manager will be expected to manage the warehouse operations by controlling costs and productivity. The position holds with it the responsibility of maintaining the health and safety of all workers and individuals within the warehouse and ensuring the operation complies with standards. He will be expected to assess workflow, and constantly look for ways to improve process, as well as work with various carriers and vendors to ensure Standard receives the expected goods and services cost-effectively.

Your main responsibilities will be:

Warehouse Strategy and Process Improvement

- Assist in developing strategic plans that drive performance improvement and cost savings into inventory management and the service delivery process within the warehouse
- Assist in setting KPIs, performance standards and annual improvement targets
- Participate in annual Supply Chain meeting
- Ensure that plans are executed in a timely fashion and that they are monitored for their effectiveness
- Ensure all daily delivery deadlines are met
- Health & Safety, comply with Federal & Provincial legislation related to the facility, personnel, and equipment

Leadership & Direction

- Monitor KPIs to ensure warehouse processes are optimized so that customer delivery deadlines are met and service failures minimized
- Communicate plans for improving warehouse performance and involve employees in the execution of those plans
- Develop and coach personnel on processes, procedures and policies.
- Review employee performance as per performance guidelines established and establish/follow through on training requirements
- Recruit, assess, and discipline employees as required

Planning

- Participate in annual planning and strategy sessions where national and local operational projects targets are established.
- Participate in regular meetings with sales with relation to upcoming forecasted product demands
- Participate in regular meetings with Team Leads and WHS Managers from other locations related to inbound planning
- Hold regular outbound planning meetings with Customer Service and Outbound Team Lead/ Shipper
- Ensure Optics Orders are produced and closed as required
- Plan workforce needs



Health and Safety

- Define Health and Safety needs and hold monthly meetings to follow-up
- Ensure all Provincial and Federal Health and Safety standard/regulations are met with regards to the facilities, equipment and personnel training requirements
- Ensure regular machinery and equipment maintenance is performed

Financial

- Monitor employee hours and provide support to the payroll Dept.
- Participate in annual budget planning sessions with DSC and finance
- Monitor and manage expenses within budgets set.

Facilities Management

- Responsible for all interior/exterior building repairs & maintenance (Includes tenant facilities, where applicable)

Qualifications:

- Experience in a lean warehousing environment
- Goal oriented, with strong process background
- Problem solving techniques
- College or University degree
- A minimum of 5 years' experience in a similar position.
- Good knowledge of MS Office
- Strong understanding of warehouse management systems (WMS)
- Experience with SAP is definitely an asset
- Fluent in English

The ideal candidate must possess:

- Experience in team based culture
- Reliable
- Ability to engage teams
- Excellent communication skills
- Strong dedication to both task and team
- Detail oriented
- Flexible
- Strong personal ethics
- Service driven
- Can meet with customers if called upon to do so.
- Positive person.

Standard offers a dynamic environment, competitive salary, group insurance, and many other benefits.

Be part of our team. To apply, email your resume to

hr@standardpro.com

www.standardpro.com

We thank all applicants for their interest however only those selected for an interview will be contacted.